



UNIVERSITY OF NEBRASKA AT OMAHA
JUVENILE JUSTICE INSTITUTE

JCMS Code Book

Diversion Programs

Definitions

7/19/2018

Diversion Programs

Diversion programs are programs aimed at diverting low-risk youth with minor law violations from the juvenile system who would otherwise have charges filed or be adjudicated. The county attorney grants diversion for youth after considering the youth's age, the nature of the offense, the youth's history and future risk, and the recommendation of the referring agency. If diversion is completed successfully, the youth's charges are either dismissed or not filed in court.

School Enrollment: The youth's school enrollment status at the time of their initial involvement in the program that indicates the type of enrollment in school.

School Name: The name of the primary school the youth is enrolled, indicating they are entered as a participant of that school, at the time of their initial involvement in the program.

Current Grade: Position (k-12) in a primary school of a youth to identify academic progress at the time of enrollment.

Custody/Guardianship: Youth's primary living situation associated with the type of legal responsibility for the youth.

Youth Employed: Youth actively engages in and maintains a job position at a credible place of employment.

Family Size: Number of people living within the youth's place of legal residence.

Family Income: The combined incomes of all people living within the youth's place of legal residence. This includes all forms of income such as salaries and wages, retirement funds, government assistance, child support, and pensions (\$0000.00).

Referral Date: The two-digit month, two-digit day, and four-digit year of the received request to review the youth's case for consideration into the program.

Age at Referral: The number associated with the years the youth was living when they were referred to the diversion program (the JCMS will calculate this based on date of birth and date of referral).

Referral Source: The agency, organization, or entity that directed or requested the youth to the program for participation.

Teen Court: Programs in which youth sentence their peers for minor delinquent and status offenses and other problem behaviors (select the box if the youth is participating in teen court).

Petition Filed: Petition filed means a petition was filed concurrently with diversion referral and will be dismissed upon successful completion from diversion. Do not check this box if the case results in a petition being filed upon unsuccessful discharge from diversion.

Crossover: Programs that address the unique needs of youth who are dually involved in the child welfare and juvenile justice system.

Intake Date: The two-digit month, two-digit day, and four-digit year the youth came in for the intake appointment with the diversion program (mm/dd/yyyy).

Intake Time: The hour, minute, and period of day the youth met with the diversion program for the intake appointment.

Enrolled Date: The two-digit month, two-digit day, and four-digit year the youth began participating in the program (mm/dd/yyyy). This may or may not be the same date as the intake date.

Target Discharge: The two-digit day, two-digit month, and four-digit year the youth is expected to discharge from participation in the program.

Extension Date: The two-digit day, two-digit month, and four-digit year the youth was granted extra time to complete program requirements.

Discharge Date: The two-digit day, two-digit month, and four-digit year the youth was discharged from participation in the program.

Discharge Reason: The selected reason directly pertains to the youth no longer participating in the program nor receiving services relevant to the program.

Refusal Reason: Indication that the youth actively stated or showed they would not participate in all or part of the program.

Contact Person/Case Worker: Name and title of the system level individual (i.e. PO, DHHS) for communication with that is assigned to the youth during the time of their participation in the program.

Prior Legal Violations: Notes all violations of statute or ordinance resulting in a petition filed and subsequent adjudication which occurred before participation in the program.

Prior Case Diverted: Notes all violations of statute or ordinance resulting in the charges being diverted out of the court system before participation in the program.

Notes: Additional information pertaining to the youth that provides an understanding of the youth's offense, substance use, academic performance, reasons, specific incentive, or personal life relevant to their participation in the program

Parent/Guardian

Relationship: Indicates the familial relationship between the youth and the person with legal responsibility for the youth

Charges

Offense Date: The two-digit month, two-digit day, and four-digit year a youth breached the law or code of behaviors as specified in statute or ordinance that resulted in a citation and/or petition filed.

Arrest Date: The two-digit month, two-digit day, and four-digit year the youth was taken into custody by law enforcement due to engaging in law violating behavior requiring a detention intake referral or jail. Note, we understand youth are not "arrested" but rather taken into custody, but for purposes of continuity among programs the slang is being used.

Detention Date: The two-digit month, two-digit day, and four-digit year the youth was presented to detention and through the book-in process it was decided the youth would be admitted. The youth is assigned a housing unit, property was taken, and they are to remain in the facility for longer than 24 hours.

Age at Offense: The automated whole number associated with the years the youth was living on the date the youth engaged in the law violating behavior.

Offense/Citation ID: The numerical and/or alphabetical number of the ticket associated with the law violating behavior noted for the offense date field.

Statute: The selection of the formal offense noted in law as enacted by legislation.

Charge: The automated category of the formal offense selected for statute.

Notes: Additional information pertaining to the youth that provides an understanding of the youth's offense, and charges.

Scores

Test Name: The published or trademarked name of an assessment instrument administered to the youth most recently and that is relevant to determining programmatic services and/or treatment.

Date: Two-digit month, two-digit day, and four-digit year that the assessment instrument was administered to the youth.

Score: The results of an assessment instrument that was administered to the youth most recently and relevant to the program.

Risk Level: The indication or level that the youth is likely to re-offend based on the result of the assessment given.

Diversion Contract

Goal: The over-arching area of improvement that is being focused on in the case plan

Objective: The steps being taken/what the youth is to be doing in order to achieve the goal in the case plan.

Diversion Requirement Narrative: Additional information pertaining to the youth that provides an understanding of the youth's participation in the program

Completion Notes: Additional information pertaining to the youth that provides an understanding of the youth's completion of that objective in the case plan.

Total Amount Due: The value in US dollars owed by the youth/family.

Total Time Required: The amount of time, in hours, required for the youth to complete the objective.

Completed: Indicates whether the youth successfully completed the requirements of the objective; the box should be checked if they did complete the requirements and left unchecked if it was not completed even if the diversion program ended.

Completion Date: The two-digit month, two-digit day, and four-digit year the youth completed the requirements of the objective.

Diversion Activity

Date: The two-digit month, two-digit day, and four-digit year the activity described in the notes filed occurred.

Activity Update Narrative: Additional information pertaining to the youth that provides an understanding of the youth's participation in the case plan.

Alcohol/Drug Test

Single Panel

Date: The two-digit month, two-digit day, and four-digit year of a drug test completed of the youth's urine in order to detect the presence of specific illegal drugs and prescription medications.

Panel Test Type: Indication of what type of drug/alcohol is being screened for in the test.

Narrative: Additional information pertaining to the youth that provides an understanding of the youth's drug/alcohol screen.

Test Result: Outcome of the drug/alcohol screen

Tested Level: The amount of the substance being tested for present in the screen.

Narrative: Additional information pertaining to the youth that provides an understanding of the youth's drug/alcohol screen results.

Multi-Panel (select the type of multi-panel test before adding the multi-panel test)

Date: The two-digit month, two-digit day, and four-digit year of a drug test completed of the youth's urine in order to detect the presence of specific illegal drugs and prescription medications.

Panel Test Type: Indication of what type of drug/alcohol is being screened for in the test; this will populate based on what was selected when the test was added to the system.

Narrative: Additional information pertaining to the youth that provides an understanding of the youth's drug/alcohol screen.

Test Type: Indication of what specific substance is being screened in the panel; this will populate based on the type of multi-panel test that is selected.

Test Result: Outcome of the drug/alcohol screen

Tested Level: The amount of the substance being tested for present in the screen.

Narrative: Additional information pertaining to the youth that provides an understanding of the youth's drug/alcohol screen results.

Alias Names

Alias Names: The additional full name(s) or nicknames used by the youth to identify themselves separate from their legal full name.