

JCMS Code Book

Crisis Respite Definitions

August 25, 2021



Crisis Respite Programs

Crisis Respite programs are respite care for children, providing temporary relief for parents and other caregivers through a temporary absence of the child from their family. This is not an extended placement.

Intake

Gender: characteristics of femininity and masculinity based on social constructs.

- **Female** – identifies with feminine characteristics and constructs.
- **Male** – identifies with masculine characteristics and constructs.
- **Non-binary** – does not identify as male or female.
- **Prefer not to say** – youth chose not to answer.
- **Unspecified** – information was not gathered.

Race: per the American Sociological Association, ““Race” refers to physical differences that groups and cultures consider socially significant, while “ethnicity” refers to shared culture, such as language, ancestry, practices, and beliefs.” (Explanation of the Standards - The Office of Minority Health (hhs.gov))

School Enrollment/Status: The youth’s school enrollment status at the time of their initial involvement in the program that indicates the type of enrollment in school.

- **Unspecified** – the youth, parent, or referral source does not know/did not indicate the youth’s school enrollment status.
- **Enrolled/Attending** – the youth is currently enrolled in and attending a public or private school.
- **Suspended** – the youth is currently enrolled in school but cannot attend for a period of time per the school.
- **Expelled** – the youth was enrolled in school but has been removed/banned from returning to the school for an extensive period of time.
- **Home Schooled** – the youth is being educated at home by their parent(s)/guardian.
- **HS Graduate/GED, No College** – the youth has graduated from high school or obtained their GED and is not enrolled in college courses.
- **College Student** – the youth is enrolled in and attending college courses or trade school.
- **Drop Out** – the youth is no longer enrolled in or attending any type of educational institute and did not complete graduation requirements.
- **Alternate School** – the youth is enrolled in a non-traditional educational program.

School Name: The name of the primary school the youth is enrolled, indicating they are entered as a participant of that school, at the time of their initial involvement in the program.

Current Grade: Position (K-12) in a primary school of a youth to identify academic progress at the time of enrollment.

Youth Employed: Youth actively engages in and maintains a job position at a credible place of employment.

Family Size: Number of people living within the youth’s place of legal residence.

Family Income: The combined incomes of all people living within the youth’s place of legal residence. This includes all forms of income such as salaries and wages, retirement funds, government assistance, child support, and pensions (\$0000.00).

Interpreter Needed: Indicates whether the youth and/or parents need an interpreter if English is not a primary language.

If Yes, what Language: Free text field to indicate what language the youth and/or parents indicate as their primary language spoken.

Eligible for Free/Reduced Lunch: Based on reported household income, the youth receives or could receive free or reduced lunch at their primary school.

Custody/Guardianship: Indicates who has legal responsibility for the youth. May be different than who the youth resides with.

- **Single Parent** – one parent has custody of the youth.
- **Both Parents** – two parents have custody of the youth.
- **Guardian** – an adult who is a non-biological parent who is legally responsible for the youth.
- **State Ward/Ward of Tribal Court** – a youth who the state or tribe has legal custody over, and the state or tribe is legally responsible for.
- **Lives on Own** – a youth who is legally responsible for themselves, including emancipated youth.

File Number: The identifier of the youth for program purposes.

Grant County: The originating county associated with the grant authorization for program funding.

Grant Number: The series of numbers and/or letters identifying the authorized grant associated with the program.

Discharge

Discharge Date: The two-digit day, two-digit month, and four-digit year the youth was discharged from participation in the program.

Discharge Reason: The selected reason directly pertains to the youth no longer participating in the program nor receiving services relevant to the program.

- **Return Home with Services** – the youth was returned to their primary residence with services in place for the youth and/or family.
- **Moved to Another Placement** – the youth was moved to a placement that is not their primary residence.
- **Youth/Parent Refused** – the youth and/or parent refused services after referral or enrollment.
- **Other (Moved Away, Death, etc.)** – the youth was discharged from the program for other reasons not listed here.

Crisis Respite

Enrollment Date/Date of Call: The two-digit month, two-digit day, and four-digit year (mm/dd/yyyy) the youth began participating in the program, or the date that the crisis response team received the call requesting services from law enforcement.

Current Legal Involvement: Describes the youth's current involvement with the legal system (probation, diversion, etc.).

History of Legal Involvement: Describes the youth's history of involvement with the legal system (probation, diversion, etc.).

Youth's Current Living Situation: Youth's residence associated with the type of legal responsibility for the youth.

Presenting Situation: The type of need and/or risk area requiring crisis response services.

Presenting Situation, if Other: If the type of need and or/risk area requiring crisis response services is other, please explain.

Was There an Injury: Indication if any party involved in the presenting situation physically injured as a result of the youth's actions/behavior.

Weapon Involved: Indicate if a weapon (gun, knife, etc.) involved in the presenting situation (yes/no).

Person Referring: The name and title of the person that directed or requested the youth to the program for participation.

Referral Source: The agency, organization, or entity that directed or requested the youth to the program for participation.

Youth Participated In: Indicates the activities the youth took part of while placed in respite care.

Referrals Referral Type: The category of services recommended to the youth and/or family as a result of the crisis response process.

Referral Agency: The entity name and location the youth was recommended to in an effort to address needs identified from the crisis response process.

Referral Outcome: The actions of the youth or parent in response to the referred treatment or service(s) resulting from the assessment process.

- **Youth Attended** – the youth did attend the service that he/she was referred to.
- **Youth Did Not Attend** – the youth did not attend the service that he/she was referred to, for reasons other than refusal to attend.
- **Youth/Parent Refused** – the youth and/or parent refused the services that they were referred to.
- **Waiting for Services** – the youth and/or family has made efforts to participate in the service(s) they were referred to, but the provider has a waitlist at this time.